PLEASE NOTE:

We are now requiring that all ACH forms be returned with documentation/confirmation that the information (routing & account number) provided is correct; the easiest forms of confirmation are a voided check or a letter from your bank, however, we may also accept bank statements that show this information (feel free to block out any other personal information, such as transactions!). This is to help ensure that the information is correct and to prevent any potential errors/delays in your funds being withdrawn or credited. If you have any questions please contact our Bookkeeper, Rehla White, at rehla@crown-rentals.com or 253-537-2700. Thank you for your cooperation!

Crown Properties, Inc.
16204 Pacific Avenue South, Ste 9
P.O. Box 459
Spanaway, WA 98387
(253) 537-2700

Tenant Authorization to
Debit Account for RENT

A. Tenant Information

_____
Name

_____
(Rental) Address

B. Banking Information

_____   _____
Bank Account Number   Name of Bank

_____
Bank Routing Number

C. Authorization Statement

I authorize and hereby request Crown Properties, Inc. instruct my financial institution to debit my account for the payment of rent in the amount of $_____ on the _____ through _____ days of each month beginning with the month of _____, 20_____. I understand that if the requested funds are not available on the date requested, it will result in an NSF and an additional fee of $75.00.

D. Move Out Procedures

When giving your notice to vacate, you must specify that your rent is paid each month by ACH, and must inform the bookkeeper directly of your intention to move out. Failure to provide notice or inform the bookkeeper that debits should be stopped may result in your account being debited for the following month's rent!

By signing this document, you are hereby agreeing that all information above is correct and acknowledge that, should the information you provided be incorrect, you will be held liable for any bank fees, NSF fees, etc. that we may incur due to the error and subsequent return.

_____   Date: _____

Tenant Signature

_____   Date: _____

Tenant Signature